

Kentucky Applied Behavior Analyst Licensing Board

April 25, 2014

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on April 25, 2014 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D. - Chair Stephen Wood Tammy Hammond-Natof, Ph.D. Brady Dunnigan, Attorney at Law Steve Foreman, Vice Chair <u>Members Absent</u> Scott Brinkman, Attorney at Law Cyndi Blackledge, Ph.D.	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator Gordon Slone, Executive Director Deb Day, Section Supervisor <u>Others</u> Angela Evans, General Counsel
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Call to Order

Dr. Deskins called the meeting to order at 10:10am.

Approval of Minutes

Minutes of the March 28, 2014 meeting were presented for the Board's review. Mr. Wood made a motion to approve the minutes subject to revisions. Mr. Dunnigan seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending March 31, 2014.

Report from O&P

Executive Director Gordon Slone went over the Memorandum of Agreement for the Board to sign regarding the contractual agreement between the Board and the services offered by the office of Occupations and Professions. After review Mr. Foreman made a motion for Dr. Deskins to sign the agreement. Mr. Dunnigan seconded that motion and it carried.

Mr. Slone also reported that Gerald Lang has been selected to fill the Resource Management Analyst position. Mr. Lang comes to O&P from the Office of Inspector General. He will be handling all web administration and O&P technical support.

Board Counsel Report

Assistant Attorney General Angela Evans will be filling in as General Counsel for the Board until a replacement for Michael West is hired. Ms. Evans reported that Mr. West did file a set of Regulations and those are set to be published in May. The public comment hearing has been set for July 23, 2014 at 9:00am.

Old Business

Dr. Deskins went over the statute update with the Board and the issues the Board faced during its attempt to revise the statute while the General Assembly was in session. The Board will continue to work on ways to make those changes and try again next year.

Mr. Lane reported she is in the process of compiling a list of all certification holders from the Behavior Analyst Certification Board and check to see if they've obtained a license through this Board or if they to do so according to their practice as a Behavior Analyst.

New Business

Ms. Lane informed the Board that they had four (4) new applications to review and possibly license. The applications committee made a recommendation to approve the following Application for Licensed Behavior Analyst submitted by Tamar Robinson pending receipt of their Licensure Fee. The committee also recommended deferral for the Applications for Licensed Behavior Analyst submitted by Keely Sabaini pending receipt of her transcript, master's degree, and proof of the abuse and neglect training and for Margaret Sergeant's application pending receipt of her official transcript, copy of her Masters degree, and her certificate from the BACB. The Application for Licensed Behavior Analyst submitted by Shamima Akhter was approved as all documentation was submitted. Dr. Natof made a motion to accept the committee's recommendation. Mr. Foreman seconded that motion and it carried.

Ms. Lane gave the Board a copy of their active licensees at this time. In March the Board asked Ms. Lane to send Cease and Desist letters out. Since that time there have been licensees that have renewed their license but there are still several that are outstanding and have been terminated in the system. The Board asked if maybe they should begin placing a list of expired licenses on the Boards website to let the consumer know who is no longer licensed. The Board will discuss this issue again in May and see if more renewals have been submitted.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Dr. Natof seconded that motion and it carried unanimously.

Adjournment

Mr. Dunnigan made a motion to adjourn the meeting. Mr. Foreman seconded that motion and it carried unanimously. Meeting adjourned at 11:56am.